

NATIONAL UNIVERSITY OF MODERN LANGUAGES
(Academics Branch)

APPLICATION FORM
for Attendance/ Character Certificate

Respected Sir,

I request for issuance of Attendance/ Character Certificate. My particulars are as under:-

Name:			
Father's Name:			
Registration No:		Roll No:	
Program:		Course:	
Duration from:		To:	
Attended Periods:		To:	
Exams:	Attempted:		Not Attempted:
Fee Paid :	Yes:		No:
Mobile No:			

This is to certify that above mentioned information is true to the best of my knowledge.

Enclosures: (Documents to be attached)

- 1) Attested photo copy of final degree/transcript (if completed).
- 2) Copy of fee challan paid for the last semester studied.
- 3) Original paid challan amounting to **Rs. 1000/-** . (Urgent Rs. 1500/-)

Dated: _____

Applicant's Signature

TO BE FILLED BY DEPARTMENT

He/She bears _____ character. Percentage of his/her attendance during the course is _____ %.

He/She may be issued/not issued the Attendance/Character Certificate.

Please issue the subject certificate:

Signature
Head of Department

Approved/ Not Approved

Assistant Director

Note: This office will not be responsible for any delay in case the form is incomplete/rush to work.